

## Business Mission to Cambodia & Lao PDR (Phnom Penh & Vientiane, 22 – 27 May 2017) *Supported under iMAP funding*

### (1) BACKGROUND

Cambodia and Laos, both strategically located along the east-west corridor of the Greater Mekong Sub-region, offer many opportunities for foreign investments. Both countries have abundance of natural resources and a young and cost-effective workforce. Despite a sluggish global economy, their economies remain bright and have been achieving annual GDP growth of at least 7 per cent for the past decade.

Following up from Singapore President Tony Tan's visit to both countries, citing the further opening of the Cambodia market, and the boom for infrastructure and tourism in the Laos market, the Singapore Chinese Chamber of Commerce and Industry, together with the Royal Embassy of Cambodia, Singapore and the Embassy of the Lao PDR, Singapore, will be organising a Business Mission to Cambodia and Laos, with the following objectives: -

1. Gain an in-depth understanding of the investment environment and first-hand information on doing business in Cambodia and Laos
2. Discover business opportunities and visit the up-and-coming industrial sites/ Special Economic Zones
3. Network with key government agencies, business leaders and business associations, to understand Cambodia's and Laos' latest economic & investment climate and policies, and find partners for meaningful collaborations between Singapore and these countries

### (2) TENTATIVE PROGRAMME\*

|              |  |
|--------------|--|
| <b>Day 1</b> | <b>22 May 2017 (Mon) Singapore – Phnom Penh</b>  |
| -            | Depart for Phnom Penh International Airport via Silkair (MI602 ETD <u>0740</u> ETA <u>0840</u> )             |
| -            | Check-in to Sunway Hotel Phnom Penh  |
| -            | Meeting with Cambodia Government officials and Phnom Penh local government                                   |
| -            | Site visits  |
| <b>Day 2</b> | <b>23 May 2017 (Tues) Phnom Penh</b>   |
| -            | Meeting with local business chambers   |
| -            | Business matchmaking and networking sessions   |
| -            | Site visits  |
| -            | Networking dinner  |
| <b>Day 3</b> | <b>24 May 2017 (Wed) Phnom Penh - Vientiane</b>  |
| -            | Business meetings and site visits in Phnom Penh  |
| -            | Flight to Vientiane via Vietnam Air (VN920 ETD <u>1750</u> ETA <u>1915</u> )                                 |
| -            | Check in to Vientiane Plaza Hotel and Networking dinner in Vientiane   |
| <b>Day 4</b> | <b>25 May 2017 (Thu) Vientiane</b>   |
| -            | Meeting with Lao Government officials  |
| -            | Meeting with Vientiane local government  |
| -            | Site visits  |
| <b>Day 5</b> | <b>26 May 2017 (Fri) Vientiane</b>   |
| -            | Meeting with local business chambers for business match making and networking sessions                       |
| -            | Site visits  |
| -            | Networking dinner  |
| <b>Day 6</b> | <b>27 May 2017 (Sat) Vientiane – Luang Prabang – Singapore</b>   |
| -            | Local site visit   |
| -            | Depart Vientiane to Singapore, transit in Luang Prabang via Silkair (MI788 ETD <u>1605</u> ETA <u>2230</u> ) |

\* Programme is tentative and subject to changes.

### (3) AIRFARE, HOTEL ACCOMMODATION & COMMON COSTS

| <b>(A) Flight Details</b> (Including airport and related taxes, price subject to change depending on period booked) |   |   |
|---|---|---|
| Date  | Flight Schedule and Details   | Fares   |
| 22 May 2017   | Singapore (SIN) – Phnom Penh(PNH) via Silkair                           | <b>Business Class:</b> S\$2290                                      |
| 24 May 2017   | Phnom Penh (PNH) – Vientiane (VTE) via Vietnam Air                      | [\$1700 (Intl) +\$590 (PNH-VTE)]                                    |
| 27 May 2017   | Vientiane (VTE) – Singapore (SIN) via Silkair, transit in Luang Prabang | <b>Economy Class:</b> S\$870<br>[\$480.00 (Intl) + \$390 (PNH-VTE)] |

| <b>(B) Hotel Accommodation</b> ~4-star hotel or equivalent, inclusive of daily breakfast + wifi |  |                                 |
|---|--|---------------------------------|
| Duration of Stay  | Hotel  | Hotel rates S\$ (Per Room)      |
|   |  | Single Occupancy / Twin Sharing |
| 22 – 24 May 2017  | Sunway Hotel Phnom Penh (2 nights)<br>SGD\$198 per night (deluxe room) | \$396                           |
| 24 – 27 May 2017  | Vientiane Plaza Hotel (3 nights)<br>SGD\$158 per night (superior room) | \$474                           |
| <b>Total Accommodation Costs</b>  |  | \$870                           |

| <b>(C) Common Fund (per participant)</b>  |                |           |
|---|----------------|-----------|
| (Amount reflected for common fund is after iMAP subsidies. Include local transport, meals, networking costs, mission brochures, mission gifts & other misc. expenses etc) | SCCCI members: | S\$650.00 |
|   | Non-members:   | S\$800.00 |
| <b>Payment for common expenses should be made in cheque to “SCCCI”</b>  |                |           |

| <b>(D) Visa Application (per participant)</b>  |
|--|
| Cambodia and Laos give visa exemption to citizens from ASEAN members countries. Non-ASEAN nationalities need to apply for visa if joining this Business Mission. Please apply visa online: |
| - Cambodia visa <a href="https://www.evisa.gov.kh/">https://www.evisa.gov.kh/</a>  |
| - Laos visa <a href="https://laos.visahq.sg/">https://laos.visahq.sg/</a>  |

| <b>Estimated Cost per Delegate</b>    |              |              |
|---------------------------------------|--------------|--------------|
|                                       | SCCCI Member | Non-Member   |
| Business Class with Single Occupancy: | S\$ 3,810.00 | S\$ 3,960.00 |
| Economy Class with Single Occupancy:  | S\$ 2,390.00 | S\$ 2,540.00 |

\*Full payment must be made before the commencement of the mission.

**New Shan Travel Service Pte Ltd** has been appointed to **handle flight and accommodation bookings**. For payment of airfare, accommodation and more information, please contact **Ms Merve Ayag** at Tel: 6222 5075, or Email: [merve.ayag@newshan.com.sg](mailto:merve.ayag@newshan.com.sg).

Ground transport to and from the airport will be provided to participants travelling with mission officials. Owing to limited seats, participation in this mission is on a first-come-first-serve basis. Acceptance of participants is at the discretion of the organisers. Please register early to avoid disappointment. A **Pre-Mission Briefing will be conducted closer to the departure date**.

### (4) MISSION FUNDING

Eligible companies may claim for double tax deduction (DTD) for travel and accommodation expenses for up to 2 representatives per participating company. For full details, please refer to <http://dtd.iesingapore.gov.sg>. Terms and conditions apply.

## (5) TERMS OF PARTICIPATION

By virtue of agreeing to participate in the above Mission, the participant and/or the company/organization he represents, agrees to the following terms of participation:

- (a) All participants are strongly advised to purchase full insurance coverage for their overseas travel needs. We recommend all participants to insure themselves with the necessary coverage for overseas travel, medical, emergency evacuation and trip cancellations/ interruptions, etc.
- (b) The Singapore Chinese Chamber of Commerce & Industry (SCCCI) shall be fully indemnified against any liability whatsoever resulting from or in the event of death, injury, loss or damage to property incurred during the course of the Mission.
- (c) SCCCI reserves the right, without prior notice, to make changes and/or amendments to the Mission programme, in part or in whole for the Mission, as it deemed fit or as the circumstances dictate.
- (d) Mission participants, who make their own flight and hotel accommodation arrangements, are strongly advised to update themselves with the latest programme and ensure that they meet up with the main group punctually at the designated locations. SCCCI will not be held liable should mission participants fail to turn up punctually for meetings or activities organized in this Mission.
- (e) SCCCI shall not be responsible in any way, for loss, injury or damage arising from acts of God, acts of governments or de facto authority, war, civil unrest, any kind of hostilities, strikes, theft, sickness, quarantine, immigration or customs regulations, hijacking, acts of lawlessness or terrorism, forces of nature, breakdown, delay, cancellation, error, omissions or any other cause beyond our control.
- (f) Cancellations must be made to SCCCI in writing. Please note that cancellation fees applies as follows:
  - a. Cancellations received 30 days or more prior to departure, Participants liable to pay 50% of the common fund.
  - b. Cancellations received 15 to 29 days prior to departure, Participants liable to pay 70% of the common fund.
  - c. Cancellations received less than 15 days prior to departure, Participants liable to pay full sum of the common fund
  - d. Please note that the Participants are also liable for the cancellation policies dictated by the airlines and hotel.

**REGISTRATION FORM – BUSINESS MISSION TO CAMBODIA & LAOS  
(PHNOM PENH, VIENTIANE), 22 – 27 MAY 2017**

*Fax Registration Form to 6339 0605 OR Email to [valery@sccci.org.sg](mailto:valery@sccci.org.sg)*

**ATTENTION: Ms Valery Lam, Industry & Enterprise Development, SCCCI**

Please ✓ where applicable

I will arrange my own air travel and engage New Shan Travel Service for room booking .

I would like to engage New Shan Travel Service for all my travel arrangements.

**Please indicate your preferred airfare and hotel accommodation:**

| S/N | Details  | Please indicate your choice  | Payment to be made directly to: |
|-----|--|--|---------------------------------|
| 1   | <b>Airfare (including taxes)</b><br>SIN/PNH MI 602 <b>0740/0840</b><br>PNH/VTE VN920 <b>1750/1915</b><br>PNH/SIN MI788 <b>1605/2230 (via Luang Prabang)</b>          | <input type="checkbox"/> Business Class: S\$2,270.00<br><input type="checkbox"/> Economy Class: S\$870.00  | New Shan Travel Service Pte Ltd |
| 2   | <b>Hotel Accomodation (incl of breakfast)</b><br><b>Phnom Penh 22 – 24 May:</b><br>Sunway Phnom Penh Hotel<br><b>Vientiane 24 – 27 May:</b><br>Vientiane Plaza Hotel | <b>Sunway Phnom Penh (2 nights)</b><br><input type="checkbox"/> Single: S\$396.00<br><input type="checkbox"/> Twin-Sharing: S\$396.00<br><b>Vientiane Plaza Hotel (3 nights)</b><br><input type="checkbox"/> Single: S\$474.00<br><input type="checkbox"/> Twin-Sharing: S\$474.00<br>Partner: _____ | New Shan Travel Service Pte Ltd |
| 4   | <b>Common Fund</b>   | <input type="checkbox"/> SCCCI Member: S\$650.00<br><input type="checkbox"/> Non-Member: S\$800.00   | SCCCI                           |

**PERSONAL INFORMATION** *(Information provided will be used for the Mission Brochure and /or Mission-related purposes )*

|  |   |                            |  |
|--|---|----------------------------|--|
| <b>Title</b>   | <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Ms<br><input type="checkbox"/> Mdm <input type="checkbox"/> Others _____ | <b>Nationality</b>         |  |
| <b>Participant's Name</b> 英文名字<br><i>As indicated in passport</i>      |   |                            |  |
| <b>Participant's Name</b> 英文名字<br><i>For print in Mission Brochure</i> |   |                            |  |
| <b>Company Name</b>  |   | <b>Designation</b>         |  |
| <b>Company UEN</b>   |   | <b>Website</b>             |  |
| <b>Business Address</b>  |   |                            |  |
| <b>Office DID</b>  |   | <b>Fax</b>                 |  |
| <b>Mobile</b>  |   | <b>Email</b>               |  |
| <b>Date of Birth (dd-mm-yy)</b>  |   | <b>Passport No</b>         |  |
| <b>Passport Date of Issue (dd-mm-yy)</b>                               |   |                            |  |
| <b>Passport Date of Expiry (dd-mm-yy)</b>                              |   |                            |  |
| <b>Any Drug Allergies</b>  |   | <b>Any Medical Histroy</b> |  |
| <b>Special Dietary Requirements</b>                                    |   |                            |  |
| <b>In the event of emergency, to contact:</b>                          |   |                            |  |
| <b>Name:</b> _____   | <b>Contact:</b> _____   | <b>Relationship:</b> _____ |  |

**Line of Business ( please limit to 100 words, for inclusion in Mission Brochure)**

**Please indicate your areas of business interest and business contacts you wish to meet during this Mission**

- Please mail the cheque payment for common fund (payable to "SCCCI") to 47 Hill Street #09-00, S(179365).
- Please email a passport-sized colour photo and a photocopy of your passport to [valery@sccci.org.sg](mailto:valery@sccci.org.sg).